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|  | | **領収書** | | | | | | | |  | | | | |
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|  | | | **御中** | |  | **発行日:** | | |  | | | | | |
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| **下記の金額、正に領収いたしました。** | | |  | |
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| **合計金額**  **（税込）** |  | | |  |  | | | | | | | | | |
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| **内訳** | **金額** | | |  |  | | | | | | | | | |
| **現金** |  | | |  | | | | | | | | | | |
|  | | | | | | | | 収入印紙 | |  |
| **小切手** |  | | |
| **振込** |  | | |
| **手形** |  | | |
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| **相殺** |  | | |  | 備考 | | | | | | | | | |
| **その他** |  | | |
| **合計** |  | | |
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| **日付** | **品名** | | | | **数量** | | **単価** | **金額** | | | **税率** | | **消費税** | |
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| **小計** | | | | | **10％対象** | | |  | | |  | |  | |
| **8％対象** | | |  | | |  | |
| **非課税** | | |  | | |  | |
| **合計** | | | | | | | |  | | |  | |  | |