|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | | 管理№ | | | |  | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| 被害状況報告書 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | | 報告日 | | | | 年　　月　　日 | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | | 所属 | | | |  | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | | 社員番号 | | | |  | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | | 氏名 | | | |  | | | | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| 下記のとおりの被害を受けましたのでご報告いたします。 | | | | | | | | | | | | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| 事　故　種　類 | | | | | □ | 火災 | | □ | 盗難 | | | | □ | | 破損 | | | | □ | | その他（ | | | |  | | | | | | ） |
| 事故発生日時 | | | | |  | | 年 |  | 月 | |  | | 日 | |  | |  | | 時 | |  | | 分頃 | | | |  | |  | |  |
| 事故発生場所 | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 被害状況および対応状況 | 被害状況 | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 人的被害 | | | | □ | 無 |  | □ | 有 |  | | ※有の場合は下記記入 | | | | | | | | | | | | | | | | | | | |
| 災害発生時の人数 | | | | | |  | | | | | | | | 人 | | | | | | | | | | | | |
| 死者 | |  | | 人 | | 重傷者 | | | |  | | | | 人 | | ：医療機関に搬送を要する者 | | | | | | | | | | |
| 行方不明 | |  | | 人 | | 軽傷者 | | | |  | | | | 人 | | ：重傷者以外の負傷者 | | | | | | | | | | |
| 物的被害 | | | | □ | 無 |  | □ | 有 |  | | ※有の場合は下記記入 | | | | | | | | | | |  | |  | |  | |  | |  |
| 建物等 | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 設備什器 | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| ライフラインの状況 | | | | 電気 | | □使用可 | | | | □使用不可（対応状況： | | | | | | | | | |  | | | | | | | | | | ） |
| ガス | | □使用可 | | | | □使用不可（対応状況： | | | | | | | | | |  | | | | | | | | | | ） |
| 水道 | | □使用可 | | | | □使用不可（対応状況： | | | | | | | | | |  | | | | | | | | | | ） |
| 不足物資等 | | | | □ | 飲料水 | |  | □ | | 食料 | | | | □ | | その他（ | | | |  | | | | | | | | | | ） |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| 火災　・　破損の場合 | | | | | □ | 被害状況報告書（本用紙） | | | | | | | | |  | | □ | | 修理見積書（修理不能証明書） | | | | | | | | | | | | |
| □ | 写真 | |  |  | |  | |  | |  | | □ | | 罹災証明書（消防署発行） | | | | | | | | | | | |  |
| 盗難事故の場合 | | | | | □ | 被害状況報告書（本用紙） | | | | | | | | |  | | □ | | 盗難証明書（警察署発行） | | | | | | | | | | | |  |
| 〔警察署届出内容〕窃盗証明書が発行されない場合は、必ず記入して下さい。 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 届出署 | |  | | | | | | | | | | 電話番号 | | | |  | | | | | | | | | | |
| 担当者 | |  | | | | | | | | | | 受理番号 | | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| （総務使用欄） | | | |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
|  | | | | | | | | | | | | | | |  | | | | | |  | | | | | |  | | | | |
|  | | | | | |  | | | | | |  | | | | |
|  |  |  |  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |